



THE UNIVERSITY OF THE WEST INDIES

MONA, JAMAICA, WEST INDIES

OFFICE OF THE CAMPUS REGISTRAR

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MEMORANDUM

TO: ALL STUDENTS

FROM: CAMPUS REGISTRAR

DATE: February 14, 2017

RE: **Upcoming Student Deadlines for February 19, 2017**

ALL undergraduate and postgraduate students are being reminded that the deadline for the following activities will be on **Sunday, February 19, 2017:-**

1. **Dropping of courses.**
2. **Application for Voluntary Withdrawal.**
3. **Application for Leave of Absence.**

OTHER IMPORTANT NOTES

1. Students wishing to make registration changes after Sunday, February 19, 2017 will be required to pay an increasing late registration penalty fine starting at \$4,000.
2. Students with outstanding balances for Semester I are urged to clear these balances at the earliest possible time or apply for Leave of Absence for Semester II.
3. Students with outstanding balances for Semester I who do not apply for Leave of Absence by **February 19, 2017** will be placed on Compulsory Leave of Absence for Semester II 2016-2017.

CAMILLE BELL-HUTCHINSON

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